

Andrew Blitman

Administrative Assistant and Communications Coordinator at Universal Aid for Children in Ukraine

andrew.blitman@gmail.com

Interests

Teaching, Learning, Philanthropy, Drawing, Painting, Writing, Exercise, Community Service, Science, Public Speaking, Web Design

Education

University of Miami

Masters of Professional Science, Marine Conservation Science and Policy, 2012 - 2014

University of Miami

Bachelor's Degree, Marine Affairs, with minors in Biology, Geology, and Psychology, 2008 - 2012

Activities and Societies: Random Acts of Kindness, Rho Rho Rho, Butler Center Advisory Board, Jews and Muslims (JAM), Hillel, Propeller Club

Experience

Administrative Assistant and Communications Coordinator at Universal Aid for Children - Ukraine

August 2016 - Present (7 months)

- Receive mail and determine proper disposition
- Make photocopies and scan documents
- File documents (paper and digital)
- Prepare and mail thank you letters in a timely manner
- Develop content/posts for social media and manage all social media accounts
- Create materials to deliver UAC's message to the public (i.e. brochures)
- Run office-related errands (i.e. Post Office)
- Develop and update website content
- All other duties as requested by the Executive Director

Docent/Exhibit Explainer at Museum of Discovery and Science

December 2016 - Present (3 months)

- Narrate the contents of exhibits and programs to museum guests, rotating between exhibits on a shift-to-shift basis
- Operate the 7-Dimensional Theater attraction, which has mechanized chairs that interact with a 3D movie and various special effects
- Kindly maintain order when crowds of various ages and sizes explore the exhibits
- Provide customer service by answering the questions of visitors in a cordial and prompt manner, referring them to the department best suited to addressing their needs

Founder, Personal Tutor, Webmaster at Andrew Blitman Tutoring

June 2014 - Present (2 years 9 months)

- Built academic tutoring service from scratch
- Designed and implemented my own innovative business model
- Breathed life into an active business that serves Broward, Miami-Dade, and Palm Beach Counties
- Launched official website and Facebook page that are monitored and updated daily
- Specialties are English, Math (up to Algebra II), Science, and SAT Prep
- Accommodates all ages and special needs

Founder, Editor, Moderator, Head Writer at The Written Blit

May 2012 - October 2016 (4 years 6 months)

- Created, designed, edited, and formatted own personal blog and turned it into public website
- The website, which as of May 2016 had more than 200 posts, received 50,000+ organic (not viral) views over 4 years
- Attracted over 1600 followers, including 400+ on WordPress and 1200+ on Facebook

Summer Discovery Camp - Counselor at The Dan Marino Foundation

June 2014 - August 2014 (3 months)

- Engaged 8 to 15 youths (a number that varied each week for 7 weeks) with special needs (between the ages of 13 and 23) on a daily basis in art, sport, and social activities, as well as on numerous weekly field trips
- Balanced fun with safety while tailoring my counseling style to the needs of my supervisors and to the individual campers themselves

Academic Mentor and Club Advisor at The Dan Marino Foundation

May 2014 - July 2014 (3 months)

- At a college for students with special needs, took notes in classes and acted as a personal tutor for students who requested my assistance
- Coordinated a newsletter club and worked together with a team of students to design a yearbook for the first graduation ceremony in the school's history
- Created and presented a Power Point about the history and purpose of writing, which was then shared with students and faculty of the Marino Campus

Graduate Student Intern at The Billfish Foundation

August 2013 - May 2014 (10 months)

- Led year-long interdisciplinary study of highly migratory species regulations (affecting billfish in particular) in the Caribbean in cooperation with TBF and the University of Miami
- # Study commissioned by TBF to guide future policy efforts in the region
- # Used ArcGIS to plot the geographic distribution of twenty-three years of TBF tagging records in the waters of the US, the Bahamas, and Jamaica

Devised and implemented criteria for comparing and quantifying the effectiveness of their respective fishery management plans

Research culminated in a paper that was presented at the 2015 ESRI User Conference in San Diego, California

- Authored five articles for Sailfish and Spearfish magazines, which made dense topics such as billfish paleontology and hurricane formation accessible to TBF's young readers
- Managed the TBF vending booth at the 2013 Fort Lauderdale International Boat Fair, where I sold 20 shirts and 5 annual memberships in two days (worth more than \$400 altogether)

Student Intern at National Parks Conservation Association (NPCA)

March 2011 - May 2011 (3 months)

- Collected more than 1500 questionnaires for a survey commissioned by the NPCA: "Perceptions of recreational anglers and fishing guides in Florida Bay, 2005-2011"
- Objective of survey: to measure the effectiveness of educational materials so that the recreational anglers of Florida Bay can become more environmentally aware and more compliant of park rules and regulations
- Promptly coded the questionnaire responses into Microsoft Excel spreadsheet format for future analysis, which allowed the NPCA to complete the survey before the July deadline

Organizations

Random Acts of Kindness at the University of Miami

Leadership Board (1/2009-5/2012), Vice President (8/2011-5/2012), Member of the Small Events Management Committee (8/2010-5/2011), Member of the Communications Board, Member of the Large Events Committee, Site leader for Hug the Lake

January 2009 to May 2012

- Coordinated spontaneous RAK events like free hugs at the center of campus or dance parties at the Whitten University Center
- Designed posters and created promotions for upcoming events
- Coordinated large RAK events like Hug the Lake
- Oversaw groups of 20-30 people and distributed T-shirts to those in my section

UM-NSU CARD (University of Miami/Nova Southeastern University Center for Autism and Related Disabilities)

Constituency Board Member

July 2011 to Present

- I represent the Broward County constituency of the program. The goal of CARD is to provide psychological, medical, and educational assistance to families of people diagnosed with autistic spectrum disorders as well as to people afflicted with the condition.

Certifications

Certified Climate Change Communicator

Cooper Fellowship April 2011

SCUBA Certified

PADI June 2009

Honors and Awards

Provost's Honor Roll

University of Miami

May 2009

Dean's List

University of Miami

December 2008

University Scholarship

University of Miami

August 2008

University Scholarship Winner

University of Miami

July 2008

This scholarship is merit-based and covered 75% of my college tuition for 8 semesters.

2006 USA Biology Olympiad Semi-Finalist

Center for Excellence in Education (<https://www.usabo-trc.org/>)

May 2007

I took the initial test in the Fall of 2006. The qualifying test for finals was taken in March 2007. I learned the results two months later. Of the 10,000 students that took the March exam, I scored in the Top 10% (the cutoffs were #200 and #1000, approximately) for that year in the United States, nationally.

Skills & Expertise

Journalism

Blogging

WordPress

Social Media

Marine Science

Online Journalism

Writing

Academic Tutoring

Biology

Public Speaking

Social Networking

Art

Science

Geology

Blogger

Philanthropy

Interviewing People
Peer Mentoring
Entrepreneurship
PowerPoint
Web Design
SAT Prep
Feature Writing
ArcGIS
Drawing
Facebook
Microsoft Office
Persistence
Adaptability
Marine Affairs
Marine Biology
Research
Microsoft PowerPoint
Self-publishing

Publications

Birthright 2012: A Voyage into the Heart and Soul of Israel

Amazon/CreateSpace January 2013

Authors: Andrew Blitman

This book is a memoir, the product of an epiphany I had experienced on a Birthright trip to Israel in December 2012. Birthright was a ten-day physical journey through Israel - a bastion of democracy that is also America's closest ally - that impacted me emotionally, psychologically, religiously, and spiritually. It is a hard-hitting and quick read that appeals to armchair travelers and migratory soul-searchers alike. My second book also hammers home a fundamental lesson - that Jewish existence is not treason; it is a blessing to humankind.

Blitman, Andrew (2014). "A Multifaceted Comparison of Highly Migratory Species Regulation in the Caribbean (the United States, the Bahamas, and Jamaica)".

Internship Report/Masters Project

Authors: Andrew Blitman

A scientific paper that assesses and compares the conservation policies that protect billfish - marlin, sailfish, and swordfish - in the United States, the Bahamas, and Jamaica. Through the use of ArcGIS and a matrix/checklist of 78 distinct criteria, I determine which of the three countries could serve best as a model for highly migratory species regulation in the Caribbean region.

"Letter to the Editor: Adderall Abuse Sets ADD Patients Back"

The Miami Hurricane November 14, 2012

Authors: Andrew Blitman

"Love, Sex Shouldn't Be Free"

The Miami Hurricane September 28, 2011

Authors: Andrew Blitman

"Reeling You In: Billfish in Popular Culture"

Sailfish Magazine/The Billfish Foundation August 2012

Authors: Andrew Blitman

"Random Hookups Devalue Concept of Love"

The Miami Hurricane March 25, 2012

Authors: Andrew Blitman

"Sharks of the Devonian"

RSMAS Blog September 14, 2012

Authors: Andrew Blitman

"What Do Buddhists and Jews Have in Common – A Lot"

New Voices May 9, 2014

Authors: Andrew Blitman

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